Part-time, non-exempt position 8/2023

Pay Rate: \$15.00 per hour

To Apply:

Please download employment application: https://buffalozoo.org/about/#careers

Send completed application to: Buffalo Zoo, 300 Parkside Avenue, Buffalo, NY 14214

Attn: Clean Team, PPT

You can also email completed application to: <u>zooapplications@buffalozoo.org</u> with the subject line:

"Clean Team, PPT". No phone calls please.

Basic Purpose and Responsibility:

Under the supervision of the Animal Care Assistant Curator, the Clean Team Associate is responsible for the overall cleanliness and sanitation of the restrooms, Zoo grounds, office buildings, and classrooms.

Essential Functions:

- Maintains cleanliness of the property with a high level of detail and a focus on restrooms.
- Projects a high level of guest service when interacting with guests, handling inquiries, and reports guest issues and concerns in a positive and expeditious manner.
- Answers inquiries of visitors, provides information regarding special events or activities and informs management or assists in the resolution of guest concerns.
- Follows procedures for the use of chemical cleaners to prevent damage to property and injury and will observe safe work procedures, regulations and standards.
- Sanitizes high touch areas including but not limited to outer exhibits, windows, bathrooms, handrails, interactives, etc.
- Completes daily cleaning checklists to ensure consistent sanitization.
- Maintains clean work area and reports unsafe work conditions immediately.
- Asks questions to determine, verify and solve problems, takes action to solve problems quickly.
- Alerts their supervisors for help when problems arise.
- Promptly reports any observed workplace hazards and any injury, occupational illness equipment or property damage resulting from workplace mishaps to the immediate supervisor.
- Performs other duties as assigned by the leadership team.
- Primary accountability for specific functions and results. The list of essential functions is not exhaustive and may be supplemented or changed as necessary.

Position Qualifications:

Education (Minimum Needed):

• Some High School - Individual must be of legal working age.

Experience (Minimum Desired):

• Previous experience in housekeeping, custodial, janitorial, or maintenance.

Special Skills:

- Communication.
- Attention to detail.

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- Regular attendance and punctuality are essential functions of the position.
- Positive, personable and outgoing demeanor.
- Initiative and time management.

Other:

- Be able to work outdoors in all weather conditions.
- Daytime, weekend, evening, and holiday availability preferred.

Job Perks:

- Associates can receive up to two (2) free family passes to the Zoo annually. These associates are required to work a minimum of 30 days to qualify.
- Associates are eligible for discounts while employed at food service and gift shop. Food service discount is 30%. Gift shop discount is 20% (on purchases of \$10 or more).
- Discounts on Zoo events may be offered, i.e. discount on the price of a ticket to a Zoo event or free tickets.
- Accrued sick time.
- Pay rate increases based on performance and years of service.

Equal Opportunity Employer

The Buffalo Zoo is an At Will employer and all Buffalo Zoo employees are subject to employment eligibility and background security checks as well as testing for illegal substance use as allowed by law.